



United India Insurance Company Limited

Regional Office:Kolkata

Technical Bid

Note : To be put in a separate envelope superscribing “Technical Bid for Office space for DO 7,KOLKATA

Ref: Your Advertisement for Office space for DIVISIONAL OFFICE 7,KOLKATA on Lease basis.

1. Details of Owner

| | |
|---|--|
| Name and address for communication with the Owner | |
| | |
| Telephone No. | |
| Mobile No. | |
| | |
| E.Mail ID | |
| | |

II. Details of Premises offered :

| | |
|--|-------------|
| a) i) Address of the premises offered. | |
| | Years |
| ii) Whether premises offered is in a Mall ? Iii) Period of lease offered | |
| | |
| b) i)Carpet area in sq.ft. (excluding Balcony,staircase, Veranda, toilets,Common area etc. Rent rate will be considered on the basis of Carpet area only). | |
| | |

| | |
|---|--------------|
| ii) Whether premises offered is in the shape of a Hall or rooms ? | |
| | |
| iii) No. of Halls or rooms | |
| c) (i) On which floor, the premises offered is situated? | |
| (ii) Is it a Multi-storied Building? If yes, mention the total no. of floors in the building. | |
| d) Usage of Property (As approved by Competent Authority) (Commercial/Residential/others) | |
| e) Year of Construction of the Building: | |
| | |
| f) Width of the road where the property is located | |
| | |
| g) No. of Toilets provided inside the premises. | |
| h) No. of Toilets outside the premises but on the same floor for common use. | |
| | |
| i) Proximity to Banks / Commercial Complexes/Transport/Railway facilities. | |
| | |
| j) Specification of the construction/material used. | |
| 1) Class of construction | |
| 2) Type of construction | |
| i) RCC framed construction | |
| ii) Load bearing walls | |
| iii) Any other construction | |
| iv) Clear height from floor to ceiling (in ft.) | |
| v) Earthquake resistance level of construction | |
| k) Special Hazards like water logging etc. in the area. | |
| | |
| l) Adverse features like polluting Industries, Garbage Yard etc., situated nearby, if any | |
| | |
| m) Whether the premises ready for occupation | Yes/No |
| | |

| | |
|--|--------------|
| n) Whether the building has underground/overhead water storage tank? | Yes/No |
| o) Any established easements regarding right of way/passage for mains of water/electricity? | Yes/No |
| p) Does the site or portion fall within Railway/ National Highway/underground cable/Metro traverse site? | Yes/No |
| q) Enclose Lay-out plan of the building | Yes/No |
| r) Type of flooring provided in premises | |

III) Other Details:

| | |
|---|--------------|
| a) Whether the Premises is in good condition or requires major repairs. | Yes/No |
| b) Whether the locality is prone to hazards like Inundation/flood etc. | Yes/No |
| b) Whether there is cross-ventilation and provision for adequate sun light. | Yes/No |
| c) Whether Municipal laws are complied with. | Yes/No |
| d) Availability of covered/open parking place | |
| e) Whether Lift facility is available. If so, give details. | Yes/No |
| f) Whether Generator/Power backup is available for offered premises. | Yes/No |

IV) Amenities:

| | |
|--|---------------|
| a) Whether water supply available round the clock | Yes/No |
| b) Whether 3-Phase Power supply available; if not, whether the owner is ready to provide 3-phase electric supply | Yes/No |
| c) Sanctioned Load of electricity. | KVA/MVA |
| d) Availability of Fire Station in the vicinity. | Yes/No |
| e) Locality's proximity to the following places in Kms: | |
| 1) Railway Station | KMs |
| 2) Market/Super Market | KMs |
| 3) Hospital | KMs |
| 4) Bank | KMs |
| 5) Bus stand | KMs |
| f) Details of boundary and adjacent buildings: | |
| 1) North by: | |
| 2) East by: | |
| 3) South by: | |
| 4) West by: | |
| g) Safety and Security arrangement | Yes/No |
| h) Fire Exit | Yes/No |
| i) Availability of space on roof of the building for installation of V-SAT: | Yes/No..... |

| | |
|---|--------------|
| j) Is Anti-lightning device/lightning arrester available? | Yes/No |
| | |
| k) Is Proper sanitary/sewerage system available? | Yes/No |
| | |

I/We confirm that I/we have read the terms and conditions and that the above information is true.

I/We hold clear title to the property and the lease is offered in compliance of local rules and regulations.

PLACE:
SIGNATURE

DATE :

Name /Seal of bidder

Note:

- This Technical bid should be sent in a separate envelope closed and sealed and superscribed “**TECHNICAL BID for DIVISIONAL OFFICE,7,KOLKATA.**” on it,
- Both the Technical and Financial Bid envelopes shall be put in a bigger envelope which will be superscribed “**OFFER OF PREMISES FOR DIVISIONAL OFFICE 7 ,KOLKATA**”